

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 14, 2018 at Health & Human Services; Sophie Beaumont Building; 111 N. Jefferson St.; Green Bay, WI 54301

Present: Vice Chair Paula Laundrie
Carole Andrews, Jesse Brunette, Craig Huxford, Aaron Linssen

Excused: Chair Tom Lund, JoAnn Graschberger, Susan Hyland

Also Present: Erik Pritzl, Executive Director
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Luke Schubert, Hospital & Nursing Home Administrator
Kayce Kendziorski, Social Worker Supervisor; Foster Care
Allison Higgins, Social Worker/Case Manager and Out-of-Home Coordinator;
Foster Care

1. **Call Meeting to Order:**
The meeting was called to order by Vice Chair Paula Laundrie at 5:16 pm.

2. **Approve / Modify Agenda:**
ANDREWS / BRUNETTE moved to approve the June 14, 2018 Agenda.
The motion passed unanimously.

3. **Approve Minutes of May 10, 2018 Human Services Board Meeting:**
HUXFORD / BRUNETTE moved to approve the Minutes dated May 10, 2018.
The motion passed unanimously.

4a. **PUBLIC HEARING ON 2019 BUDGET:**
The Public Hearing was opened at 5:17 pm, and at this time no members of the public had arrived.

ANDREWS / BRUNETTE moved to leave this item open on the agenda until the end of the meeting to allow members of the public to arrive. The motion passed unanimously.

5. **Foster Care Presentation:**
Kayce Kendziorski (Foster Care Supervisor) and Allison Higgins (Foster Care Coordinator) provided a presentation with an overview of the Brown County Health & Human Services Foster Care program as well as licensing process of Foster Care homes. Please see the attached PowerPoint presentation for more detail.

The 246 Voluntary Kinship Care cases are those no longer open with our department, but are relatives providing care for other relatives and receive money to support them in providing care for the children in their care.

The evaluation tool they use in determining to license a foster home is the Structured Analysis Family Evaluation (SAFE) Home Study. This is a required tool and Brown County

began using it in 2016. The average home study takes 22-30 hours, with a series of four home visits of 1½-2 hours in length.

Even if an applicant may have had an arrest in the past, it does not necessarily keep them from becoming a foster parent. Kendzioriski gave the example of someone who may have had a DUI ten years ago. The application/home study does have a mitigation process where the case worker will look at the current situation – did the applicant go through AODA classes? Is the person sober now? What steps have been taken to ensure it doesn't happen again? Higgins added that some of the best and strongest foster homes actually have someone within the home that has overcome some form of life adversity. They are better able to relate to the struggle and challenges birth families are facing and can relate to the kids as well.

Wisconsin is one of the last states to mandate training for foster parents. Training is done online as well as in-person.

Higgins mentioned that of the 90 general foster homes in Brown County, 95% of the homes either have children placed with them, or are considered full. The need is very great in Brown County. Our greatest needs are for teenager placement and sibling groups of three or more. We sometimes have to split siblings among two to three foster homes, and this causes the kids to only see each other possibly every other week after having lived together their whole lives. Another need is for homes to take in children with special needs – both physical and mental needs.

Due to our limited capacity, and not having available families, sometimes children are being placed out-of-county or are sent to residential facilities. The need for foster families is truly dire here in Brown County.

HUXFORD: How long does it take someone to go through applications process before they are approved?

HIGGINS: On average, approximately 2-3 months.

LAUNDRIE: You mentioned residential facilities, could you site a few that you use?

KENDZIORSKI: Homme Home in Wittenberg...

HIGGINS: Also group homes like Agape; Macht Village in the past; as well as treatment level agencies – private agencies in the community that charge admin fees. So a child in a treatment-level home, could be in a county-level home, but due to our limited bed availability, we are often placing kids in treatment-level homes that do not need to be in that type of care setting.

LAUNDRIE: Would that include Family Services Residential?

KENDZIORSKI: Yes, as well as Foundations, Advocates – those are some of the treatment agencies within our community.

LINSSEN: How does the financial compensation aspect work for the families who take on foster children?

HIGGINS: Reimbursement for basic care needs – food, clothing, and shelter. We do educate families during the process that they cannot rely on that reimbursement. Kids are expensive. Oftentimes, our families are dipping into their own financial means to provide care for our children. We pay for the month-of-care-provided; for example, if we place a child in May, you will not receive the reimbursement check until June. It is non-taxable as well.

KENDZIORSKI: All of the homes receive a basic rate. It starts at the basic rate, and then there is a tool we use – the CANS rating system. The case manager goes through and gives a rating to approximately 150-200 different points about the child – their functioning, their

background, etc. and that creates some supplemental money that is attached to the basic rate.

LINSSEN: So there is some consideration to how difficult the placement may be?

HIGGINS: Yes, essentially that tool is used -- the greater the needs equate to more points, which equate to more dollars. The minimum foster care rate is approximately \$385 per month; the maximum rate is \$2,000 per month. Those receiving \$2,000 are kids who are on the cusp of needing to be in a residential facility.

LINSSEN: Is that rate tied to reimbursement only?

HIGGINS: Yes.

JOHNSON: Is it exactly the same amount if there are multiple children placed? Is it \$385 each?

HIGGINS: It will vary based on the needs. The CANS tool is used to determine to assess each child based on their own individual needs and functioning; likely it will vary child to child.

KENDZIORSKI: And if children are placed together, there is a small amount of supplemental money that goes for keeping the siblings together.

LINSSEN: Where exactly does this money come from? I assume a lot of it is State money?

HIGGINS: The majority of it is, yes.

LINSSEN: Do you know what the breakdown on that is?

JOHNSON: The majority of the benefit money comes from the State, and there is also money for the administration piece. Kinship care has been limited, but they are expanding that, so we are hoping to get more people off the waitlist for kinship because of the additional funding that has been made available.

PRITZL: I'm trying to think what the breakdown is with State GPR versus County versus Federal IV-E dollars. The bulk is Federal IV-E money that is reimbursed to the State for these placements. That is why we need to have certain findings and certain activities that validate the child is IV-E eligible. So there is a Federal draw-down that is very significant.

JOHNSON: It comes to us through the State, but a lot of it is Federal money.

PRITZL: The State's view is that it is all State money once it comes to us. We don't know all the numbers at the top level; we could find them somewhere in a state budget, but the view is it is IV-E dollars that you have to do certain things for, but it is State money coming to you for this.

JOHNSON: The kinship care rate is significantly less.

HIGGINS: Yes, it is \$232 per month for kinship care for relatives.

KENDZIORSKI: It is required that with relatives who have children, we license them or must attempt to license them. So that they are eligible to get that higher foster care rate but it also is a high demand on our workers to also be licensing...

JOHNSON: If they are not licensed, they still get kinship care?

KENDZIORSKI: Yes. They get kinship care, but if they are licensed, they are eligible for the higher rate with the supplemental.

LINSSEN: You are referring to placements from Court?

KENDZIORSKI: Yes.

JOHNSON: Kinship care does not need to be Court placement...

KENDZIORSKI: There is voluntary kinship care and then there is court-ordered kinship care.

PRITZL: But there is a limit on our funding and that goes back to the waitlist number that you saw. There is some need there, but we don't have the funds to support it.

HUXFORD: From my experience with friends who have been foster parents, but are no longer, you are not in it for the money, by any means. You are doing it because you want to.

PRITZL: How many homes do you need?

HIGGINS: Our wish list? It would be nice to see our program double, to be honest with you. It would be great to assess for "fit." Historically, years ago when our placement numbers were down, we would have a list of 5-6 homes and we could truly assess the best fit for the child's needs; and also that the family could meet the child's needs. We just had a placement situation come up, and I had one home. That is not a good feeling as a placement agency to call that one home and hope for the best. So I would like our program to double to give us more options and truly meet the needs of children in our care.

KENDZIORSKI: We are doing a lot of calling (to our foster families) with situations like, "I know you said you could take (age) 0-3, but we have a 2-year-old and a 7-year-old, what do you think?" It is a bad situation to be in where we are kind of saying, "Please help us out; we have nowhere else to place this child." We cannot even fit the demographics that our foster homes are asking for.

HIGGINS: It has been somewhat crisis mode for the past two years looking for placements.

LAUNDRIE: My question is, are there considerations given to foster care parents and homes if there is a death in the family? Is there respite care for the child?

KENDZIORSKI: We do offer respite services, but the hard part comes with the availability of those providers and having enough of them. A lot our homes that provide respite services are also our foster homes, so when we see them filling up, they are less able to be a respite provider.

We have recently changed the process for respite care to try to get some providers to just do respite care, so we are not requiring the full licensing process. There would still be background checks, home checks, but less of an intensive study; so we can get some support systems in place for our foster care families. That is definitely something we have heard – we are overwhelmed with all of these kids and need a bit of a break, and if we don't have those (respite) resources, it is hard to give them a break. But we do also encourage them to reach out to their own families; that is a big discussion we have with them upfront with licensing in identifying and building that informal support network. Who can they reach out to? Who would you have if you wanted to take a night off?

PRITZL: You mentioned the private foster care agencies, do they go through the same assessment that we use?

KENDZIORSKI: Yes, they do.

PRITZL: I want to make sure we are all using the same tools, same levels.

KENDZIORSKI: Any homes that were licensed prior to the SAFE Study coming out — no agency is going back and re-going through the process — so those homes are the exception.

LINSSEN / ANDREWS moved to receive the Foster Care presentation and place on file. The motion passed unanimously.

6. Executive Director's Report:

Executive Director Erik Pritzl distributed his June 2018 report.

Children, Youth & Families:

Increases in Child Protection (CPS) numbers is of concern. There is an increase in complexity (of the cases) as well as volume. Brown County is the 4th largest county in the state, with the 3rd largest number of reports, and 2nd largest number of assessed reports. This is all being done with a workforce that is less experienced, creating some capacity concerns and overall response issues. We are doing the best we can and you might hear more about this as we move closer to budget time. We are watching this closely, but we are concerned.

Behavioral Health:

Good news — Adult Emergency Detentions are trending lower than prior years. Child and Adolescent Emergency Detentions are similar to last year.

6% of Emergency Detention Admissions still go to out-of-county facilities, so not very many leave the County. When they do, it is mostly related to needs of the person or capacity; only when absolutely needed.

Community Treatment Center:

Luke Schubert, our Hospital and Nursing Home Administrator is leaving Brown County effective July 5, 2018. He will be missed. We will be starting the recruitment process; the position is not posted yet.

SCHUBERT: I have taken a position with Rennes Group in DePere.

HUXFORD: One of the top facilities in the County.

PRITZL: Luke will do well wherever he is; there is no doubt about that.

LAUNDRIE: On behalf of the Brown County Human Services Board, our gratitude is expressed to Luke. He has been a wealth of knowledge in leading the Community Treatment Center and you will be definitely missed. We wish you well in your future endeavors. Please stay in touch. Congratulations!

LINSSEN / ANDREWS moved to receive the Executive Director's Report and place on file. Motion carried unanimously.

7. CTC Administrator Report including NPC Monthly Report:

Luke Schubert referred to his June report which was included in the Agenda Packet.

Contracted Services:

We have made a switch in service with our mobile x-ray, ultrasound, EKG to upgrade our technology and timeliness of results to a local provider – owned and operated here in the Green Bay area. Excited about the better technology, and staff were trained this week.

Patient Complaints:

One patient grievance was filed in May on Nicolet Psychiatric Center (NPC) and was resolved to the client's satisfaction at the Client Rights Specialist level.

Regulatory Concerns:

No new CMS or DHS surveys conducted during May and no self-report investigations.

Request for Human Services Board approval of the Denials Management PIP:

We have started, but would like the Board to bless this project. We are putting a committee together to ensure we are appealing all of our denials appropriately to capture the maximum reimbursement that we can, and to standardize the process. Eric Johnson is the project sponsor to carry this forward.

ANDREWS / LINSSEN moved to receive the CTC Administrator Report and place on file. Motion carried unanimously.

8. Financial Report for Community Treatment Center and Community Services:
Finance Manager, Eric Johnson distributed his June report.

At this point cautiously optimistic for both Community Services and Community Treatment Center to meet budget for first half of 2018 after the pension adjustment.

Community Treatment Center:

A very large pension adjustment posted at the end of last year that caused a sizeable budget variance. In looking at why fringe benefits was so high for CTC compared to budget, Johnson realized they are now booking this monthly instead of at the end of the year. We have a little more than \$180,000 on the books as a pension adjustment – year to date amount – with no related budget. Johnson will talk with Administration as to whether we should do a budget adjustment or propose for one right now, rather than to wait until the end of the year because it is causing an \$181,000 unfavorable variance.

PRITZL: Was that put into the 2018 budget like that when it was adopted?

JOHNSON: There is nothing in for that line item that you can see on the detailed financial statement. There is no budget and \$180,000 of actual expense.

PRITZL: So this was a post-budget adoption adjustment?

JOHNSON: Right. So this will be post-adopted budget adjustment.

LINSSEN: This is money that was supposed to be in a different area that was posted to a different account?

JOHNSON: Not sure. It is an accounting entry, not a true cash need; sort of like depreciation expense. It is an expense for accounting purposes, but no real cash need. Which may be why; but for our purposes, in terms of comparison to our budget, we now have this actual expense – even though it's not a cash expense – showing as an expense on our financial statement with no related budget.

PRITZL: It goes into a restricted account.

JOHNSON: Taking that out of the picture, as though that wasn't there, we then go from about \$90,000. There is another thing that's causing an additional favorable variance; we are showing a full year of revenue from the transfer-in for wages, for the wage increase. Rather than pro-rating that, I think we can do an accounting adjustment of our own to move it to only be a pro-rated amount, rather than the full amount. I think I will do that. We can do that ourselves between Donna Stroik the Accountant at CTC and myself. We will probably start in May to back off the portion and then slowly allocate that out. Right now our revenues look higher than they should be by about \$40,000. That is the portion we have received already even though it is the wage increase for the later part of the year. So those two together basically swing our \$90,000 unfavorable to \$90,000 favorable. With those adjustments made we end up with \$94,000 favorable position at this point. Like I said, I am cautiously optimistic; we make estimates all the time, sometimes things slip in there we are not aware of. I will be closely looking at

financial statements for May close. This looks very good. I am cautiously optimistic we will be within budget with the exception of the pension item.

Community Services:

Despite significantly higher inter-county charges—specifically for Technology Services and purchase services—than what is budgeted, we are looking practically right on budget. Actually a slightly favorable variance of \$65,000 for 4 months.

LINSSEN / HUXFORD moved to receive the Financial Report and place on file.
Motion carried unanimously.

9. Statistical Reports: a, b & c

Statistical Reports a and c were included within the Agenda Packet. Report b was distributed to Board members.

ANDREWS / BRUNETTE moved to suspend the rules and receive Statistical Reports a, b & c together and place on file. Motion passed unanimously.

10. Request for New Non-Continuous Provider & New Provider Contract:

Please refer to the Agenda Packet which includes this information for June.

ANDREWS / LINSSEN moved to receive New Non-Continuous Provider and New Provider Contract Report and place on file. Motion carried unanimously.

13. Other Matters:

Nothing discussed.

Next Meeting: Thursday, July 12, 2018 at 5:15 p.m.
Community Treatment Center
3150 Gershwin Drive
Green Bay, WI 54311

4b. PUBLIC HEARING ON 2019 BUDGET:

Having no members of the public arrive, Vice Chair Laundrie requested a motion to close the Public Hearing.

LINSSEN / HUXFORD made a motion to close the Public Hearing. The motion passed unanimously. The Public Hearing closed at 5:55 pm. Vice Chair Laundrie encouraged any interested parties to email or mail comments to be read at the next meeting.


14. Adjourn Business Meeting:

LINSSEN / ANDREWS moved to adjourn. Motion passed unanimously.

Vice Chair Paula Laundrie adjourned the meeting at 5:57 p.m.

Respectfully Submitted,
Catherine Foss
Office Manager

Foster Care



What about demographics for Brown County?

- 4th largest county
- 150 current homes (including relative providers), included in this total 90 general foster homes
- 185 foster care placements, 97 court-ordered kinship (relative) placements
- 246 voluntary kinship cases, 29 on waitlist
- Average length of stay in out-of-home care: 1 year- 1 1/2 years



What is foster care?

- Foster care means opening up your home and family to a child in need of a safe and loving place to stay while the child's parents or guardians are unable to provide for them.
- Foster care means working with birth parents, social workers, and other professionals to help a child return home or find a forever home.



Understanding the Requirements of HFS 56

- Licensee qualifications
 - 21 years of age and a responsible, mature adult.
 - Provide truthful and sufficient information about their background, including mental health, alcohol or drug abuse or law violations.
 - Giving false information or withholding relevant information is grounds for denial or revocation.




Understanding the Requirements of HFS 56

- Documents required prior to completion of licensing
 - Completed application
 - Health checks for all household members
 - Verification of insurance (homeowners/renters and vehicle)
 - Finger prints
 - Background checks
 - Disaster plan
 - Fire evacuation plan
 - Notification of previous licensure as a foster parent or any other type of caregiver for children



Understanding of the Requirements of HFS 56

- Physical environment
- Interior living area
- Bath and toilet facilities
- Sleeping arrangement
- Smoke-free environment
- Pets



Understanding of the Requirements of HFS 56

- Structured Analysis Family Evaluation (SAFE) Home Study
 - Average home study takes 22 hours
 - Series of 4 home visits
 - Administer Questionnaire 1 & 2
 - Interview applicants
 - 3 Reference Letters, non-relative
 - Psychosocial Evaluation
 - Mitigation process
 - Issue home study with approval from supervisor



Understanding the Requirements of HFS 56

- Mandatory training
 - Complete 6 hour online pre-placement training before licensing process is complete.
 - Complete 30 hours of foster parent foundation training within two years of licensure.
 - Complete 10 hours of training per year for relicensing.



Goals of Child Welfare System

- No promises for foster parent to adopt
 - Reunification
 - Family members
- No guarantee



Wrap-Up

- Questions
- Comments

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: June 14, 2018

Re: Executive Director's Report

Community Services:

Children, Youth and Families

There has been an increase observed in the Child Protection area with regard to reports and assessments. Comparing 2018 year to date to 2017, some items include:

- The number of Protective Services reports accepted for assessment ("screened in") has historically been about 30%, but has increased to 33% in 2018.
- Referrals for sexual abuse have increased from 21.4/month in 2017 to 30/month in 2018.
- Referrals for emotional damage increasing have increased from 7.6/month in 2017 to 13/month in 2018.
- Brown County has the third highest number of reports in the state, and the second highest number of reports screened in.

Supervisors and staff are doing their best to manage this increased complexity and activity while providing the necessary support and training. Having a number of new staff enter the agency the past two years has challenged our capacity to respond to this increased workload.

Behavioral Health

Emergency detentions seem to be trending lower in 2018 compared to prior years:

- Adult detentions are trending lower—projected to be 713, compared to 782 in 2017. For reference, there were 838 adult detentions in 2016. The projection for 2018, if it held close to that number, would be the lowest projected since 2014.

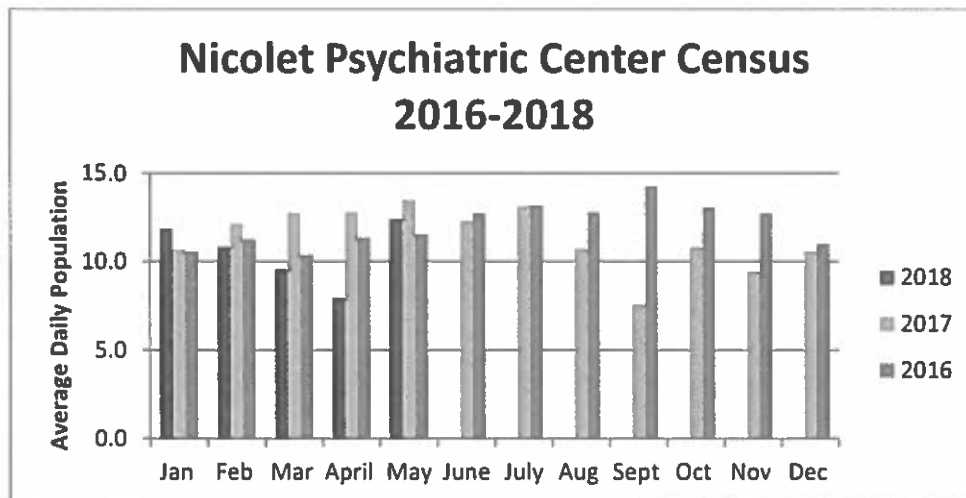
- Child and adolescent detentions are similar to last year--264 for 2018 compared to 255 in 2017. However, this could bend down a bit as the year progresses.
- Approximately 6% of emergency detention admissions were to out-of-county facilities.

Local facilities are making efforts to address capacity issues, and provide services on a voluntary basis when possible.

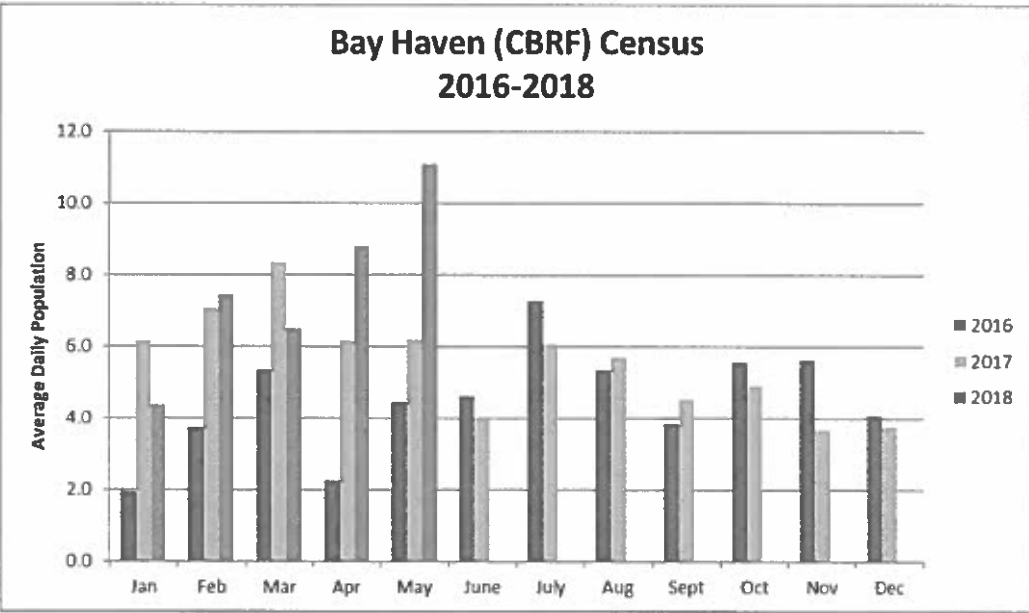
Community Treatment Center:

Luke Schubert will be leaving as the Hospital and Nursing Home Administrator in July. Luke has served in that position for the past three years, and has done an excellent job leading the division through multiple hospital and nursing home surveys, some restructuring, and much problem solving to improve services. It has been a pleasure to work with Luke, and I wish him well in the future.

The average daily census at Nicolet Psychiatric Center (NPC) in May increased to 12.4, reversing a decreasing trend observed in prior months. What is noteworthy related to NPC is the increase in voluntary admissions. This has doubled in 2018 from the prior year, and voluntary admissions are about 20% of the total admissions in 2018. The chart below provides a visual comparison of the past three years.



Bay Haven (CBRF) had an average of 11.1 consumers per day in May, which is an increase over prior months and a continuing upward trend in 2018. The chart below provides a visual comparison of the past three years.



BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center
3150 Gershwin Drive
Green Bay, WI 54305-2188



Luke Schubert, Hospital & Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

NPC Monthly Report

1. **Patient Care Issues**- There was no new patient care concerns noted in May.
2. **Contracted Services Issues** – The CTC has had some ongoing concerns with our client/resident nurse call system. We have had ongoing meetings involving our Brown County TS department and the vendor to troubleshoot the problems for resolution. The visual lights and back up audible system in the nursing stations are functioning properly, but some mobile devices are experiencing intermediate failures. We have beta tested an alternative phone that was recently released from our vendor. We began further testing of these new mobile phones this week with a goal that obtaining and implementing these alternative mobile phones will allow the CTC to get this system fully functional as designed and purchased.

We have had some service related contract issues with Health Direct and have decided to contract with an alternate vendor, Accurate Imaging, for independent onsite mobile xrays, ultrasounds, EKGs, and echocardiograms for CTC residents and clients to have access to upon physician order.
3. **Summary of patient complaints**- There was one patient grievance filed in the month of May on NPC. It was resolved at the Client Rights Specialist level with the client's satisfaction.
4. **Federal/State Regulatory Concerns**- There were no new CMS or DHS surveys conducted during the month of May on NPC or any of the other inpatient units. There were no self-report investigations conducted on the inpatient units during the month of May.
5. **Approval of Medical Staff appointments**- There are no new re-appointment requests this month.

6. **Other Business-** Request for Human Services Board approval of the ***Denials Management PIP*** (see attached).

Hospital & Nursing Home Administrator Resignation:

I, Luke Schubert, have made the tough decision to resign from my position with Brown County effective July 5th, 2018. The Health & Human Services Executive Director has begun the recruitment process for my successor. I am very thankful to the County Board, County Executive, Health and Human Services Executive Director, and Human Services Board for the opportunity to serve Brown County in this capacity over the last 3 years. This has been a wonderful place to work and a great experience for me. I wish you the best of luck in all of the future County endeavors. Thank you for your service dedication in leading these services to better the Brown County Community!

Respectfully submitted by:

Luke Schubert, NHA; Hospital and Nursing Home Administrator

**BROWN COUNTY COMMUNITY TREATMENT CENTER
NICOLET PSYCHIATRIC CENTER
PERFORMANCE IMPROVEMENT PROJECT CHARTER**

Name of project:

Denials Management

Problem to be solved:

We want to make sure we are optimizing our reimbursement for services provided and have minimal denial of payments for services provided.

Background leading up to the need for this project:

Our mission is to provide care for individuals who have minimal resources and funds to pay for services. In order to provide the best services possible, it is important that we monitor denial of payment for services, put processes in place to prevent denials, and have a process in place to submit appeals and reconsiderations for payment.

The goal(s) for this project:

Track the number of monthly appeals and appeal approval rate for 6 months in order to get a baseline rate, and then based on that data, set a target goal moving forward.

Scope—the boundary that tells where the project begins and ends.

The project scope includes:

Utilization Review Committee will review all denials of payment for inpatient services, and other areas as deemed appropriate. Processes will be defined for denials management and requests for reconsiderations and appeals. The project will conclude when the goal has been consistently met.

Project Time Table:

	Start Date:	End Date:
Initiation: Project charter developed and approved	6/13/2018	6/13/18
Planning: Specific tasks and processes to achieve goals defined	7/1/2018	7/31/18
Implementation: Project carried out	8/1/2018	8/31/18
Monitoring: Project progress observed and results documented	9/1/2018	3/31/19
Closing: Project brought to a close and summary report written	4/1/2019	4/30/19

TITLE	ROLE	PERSON ASSIGNED
Project Sponsor	Provide overall direction and oversee financing for the project	Eric Johnson
Project Director	Coordinate, organize and direct all activities of the project team	Eric Johnson
Project Manager	Manage day-to-day project operations, including collecting and displaying data from the project	Sue Salewski

Team Members		Eric Johnson, Sue Salewski, Mark Johnson, Mandy Woodward, Dawn LaPlant
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Barriers:

What could get in the way of success?	What could you do about this?
Clients who are unable or will not cooperate with providing insurance information.	Educate clients and re-approach, if needed.
Lack of follow up on the initial retro appeal.	Educated the billing and admission staff. Track all denials on a shared drive for follow up notes.

PROJECT APPROVAL

The signatures of the people below relay an understanding and approval of the purpose and approach to this project. By signing this document you agree to establish this document as the formal Project Charter and sanction work to begin on the project as described within.

Administrator:
Project Sponsor:
Project Director:*
Project Manager:*

*May not need to have both roles.

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: June 13, 2018

Subject: YTD 4/30/18 Financial Results for Community Treatment Center and Community Programs

Community Treatment Center

The income statement for CTC as of 4/30/18 shows an unfavorable YTD budget variance of \$47,316, however this includes the following unusual items. First, a favorable variance of \$39,042 YTD is due to Other Financing Source revenue booked at 100% already for the year. This category of revenue includes the transfer in from General Fund of both budget and actual funds for 2018 wage increases. Also, there is a significant unfavorable variance for unbudgeted Pension Liability adjustment of \$181,084. The financial results for CTC without these two impacts would be favorable compared to budget by \$94,724 on a YTD basis.

Revenues YTD are at 33.2% of the annual budget after adjustment for the amount noted above from Other Financing Sources which is almost exactly as anticipated after one-third of the year.

Expenses are at 33.8% of the budget YTD, not including the encumbrance amount of \$135,593 shown on the income statement which represents future expenditures committed by purchase orders including those for annual software maintenance agreements. However, without the Pension Liability adjustment noted above, CTC expenses would be at 32.5% of budget despite higher than projected overtime expense and intra-county charges including those for technology services.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	61.0	61.4
Nicolet Psychiatric Center	10.1	12.4
Bay Haven CBRF	6.6	6.3

Community Services

Financial results as of 4/30/18 for Community Services show a \$65,975 overall favorable variance compared to budget on a prorated basis for the first third of the year.

Revenues are at 33.5% of the annual budget which is just above the anticipated level. Expenses are at 33.3% of budget despite significantly higher than projected intra-county charges including those for technology services and purchased services.

Respectfully Submitted,

Eric Johnson
Finance Manager



Community Treatment Center

Through 04/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
REVENUE									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	1,066,403.32	2,132,806.68	33	1,000,508.32
Intergov Revenue	4,054,366.00	.00	4,054,366.00	444,902.06	.00	1,374,371.00	2,679,995.00	34	1,282,410.13
Public Charges	3,855,542.00	.00	3,855,542.00	328,478.34	.00	1,270,912.82	2,584,629.18	33	1,317,094.80
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	106,631.16	.00	582,590.59	1,245,001.41	32	593,214.69
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	58,565.00	.00	100	.00
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,146,612.39	\$0.00	\$4,352,842.73	\$8,642,432.27	33%	\$4,193,227.94
EXPENSE									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	822,712.21	.00	3,200,761.29	6,071,270.71	35	2,957,566.42
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	361,583.35	135,593.04	1,415,866.76	2,796,090.20	36	1,498,108.78
Outlay	25,100.00	.00	25,100.00	.00	.00	.00	25,100.00	0	36,538.62
EXPENSE TOTALS	\$13,582,926.00	\$61,756.00	\$13,644,682.00	\$1,184,295.56	\$135,593.04	\$4,616,628.05	\$8,892,460.91	35%	\$4,492,213.82
Fund 630 - Community Treatment Center Totals									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,146,612.39	.00	4,352,842.73	8,642,432.27	33%	4,193,227.94
EXPENSE TOTALS	13,582,926.00	61,756.00	13,644,682.00	1,184,295.56	135,593.04	4,616,628.05	8,892,460.91	35%	4,492,213.82
Grand Totals	(\$649,407.00)	\$0.00	(\$649,407.00)	(\$37,683.17)	(\$135,593.04)	(\$263,785.32)	(\$250,028.64)		(\$298,985.88)



Community Services

Through 04/30/18

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
REVENUE									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	5,390,926.00	10,781,852.00	33	5,181,066.32
Intergov Revenue	33,121,654.00	(269,082.00)	32,852,572.00	2,920,168.90	.00	10,814,253.57	22,038,318.43	33	11,118,895.21
Public Charges	1,883,072.00	275,000.00	2,158,072.00	271,862.54	.00	728,438.00	1,429,634.00	34	616,412.97
Miscellaneous Revenue	167,000.00	.00	167,000.00	(776.22)	.00	92,730.56	74,269.44	56	73,556.93
Other Financing Sources	.00	276,882.00	276,882.00	1,305.48	.00	248,551.24	28,330.76	90	384,758.32
REVENUE TOTALS	\$51,344,504.00	\$282,800.00	\$51,627,304.00	\$4,540,292.20	\$0.00	\$17,274,899.37	\$34,352,404.63	33%	\$17,374,689.75
EXPENSE									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,521,874.17	.00	6,199,287.46	13,357,640.54	32	5,961,530.58
Operating Expenses	32,046,376.00	.00	32,046,376.00	2,562,927.42	128,357.31	10,986,506.71	20,931,511.98	35	11,701,829.43
Outlay	24,000.00	.00	24,000.00	23,129.50	.00	23,129.50	870.50	96	47,380.60
EXPENSE TOTALS	\$51,344,504.00	\$282,800.00	\$51,627,304.00	\$4,107,931.09	\$128,357.31	\$17,208,923.67	\$34,290,023.02	34%	\$17,710,740.61
Fund 201 - Community Services Totals									
REVENUE TOTALS	51,344,504.00	282,800.00	51,627,304.00	4,540,292.20	.00	17,274,899.37	34,352,404.63	33%	17,374,689.75
EXPENSE TOTALS	51,344,504.00	282,800.00	51,627,304.00	4,107,931.09	128,357.31	17,208,923.67	34,290,023.02	34%	17,710,740.61
Grand Totals	\$0.00	\$0.00	\$0.00	\$432,361.11	(\$128,357.31)	\$65,975.70	\$62,381.61		(\$336,050.86)



Community Treatment Center

Through 04/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
REVENUE									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	1,066,403.32	2,132,806.68	33	1,000,508.32
Intergov Revenue	4,054,366.00	.00	4,054,366.00	444,902.06	.00	1,374,371.00	2,679,995.00	34	1,282,410.13
Public Charges	3,855,542.00	.00	3,855,542.00	328,478.34	.00	1,270,912.82	2,584,629.18	33	1,317,094.80
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	106,631.16	.00	582,590.59	1,245,001.41	32	593,214.69
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	58,565.00	.00	100	.00
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,146,612.39	\$0.00	\$4,352,842.73	\$8,642,432.27	33%	\$4,193,227.94
EXPENSE									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	822,712.21	.00	3,200,761.29	6,071,270.71	35	2,957,566.42
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	361,583.35	135,593.04	1,415,866.76	2,796,090.20	36	1,498,108.78
Outlay	25,100.00	.00	25,100.00	.00	.00	.00	25,100.00	0	36,538.62
EXPENSE TOTALS	\$13,582,926.00	\$61,756.00	\$13,644,682.00	\$1,184,295.56	\$135,593.04	\$4,616,628.05	\$8,892,460.91	35%	\$4,492,213.82
Fund 630 - Community Treatment Center Totals									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,146,612.39	.00	4,352,842.73	8,642,432.27	33%	4,193,227.94
EXPENSE TOTALS	13,582,926.00	61,756.00	13,644,682.00	1,184,295.56	135,593.04	4,616,628.05	8,892,460.91	35%	4,492,213.82
Grand Totals	(\$649,407.00)	\$0.00	(\$649,407.00)	(\$37,683.17)	(\$135,593.04)	(\$263,785.32)	(\$250,028.64)		(\$298,985.88)



Community Services

Through 04/30/18
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
REVENUE									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	5,390,926.00	10,781,852.00	33	5,181,066.32
Intergov Revenue	33,121,654.00	(269,082.00)	32,852,572.00	2,920,168.90	.00	10,814,253.57	22,038,318.43	33	11,118,895.21
Public Charges	1,883,072.00	275,000.00	2,158,072.00	271,862.54	.00	728,438.00	1,429,634.00	34	616,412.97
Miscellaneous Revenue	167,000.00	.00	167,000.00	(776.22)	.00	92,730.56	74,269.44	56	73,556.93
Other Financing Sources	.00	276,882.00	276,882.00	1,305.48	.00	248,551.24	28,330.76	90	384,758.32
REVENUE TOTALS	\$51,344,504.00	\$282,800.00	\$51,627,304.00	\$4,540,292.20	\$0.00	\$17,274,899.37	\$34,352,404.63	33%	\$17,374,689.75
EXPENSE									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,521,874.17	.00	6,199,287.46	13,357,640.54	32	5,961,530.58
Operating Expenses	32,046,376.00	.00	32,046,376.00	2,562,927.42	128,357.31	10,986,506.71	20,931,511.98	35	11,701,829.43
Outlay	24,000.00	.00	24,000.00	23,129.50	.00	23,129.50	870.50	96	47,380.60
EXPENSE TOTALS	\$51,344,504.00	\$282,800.00	\$51,627,304.00	\$4,107,931.09	\$128,357.31	\$17,208,923.67	\$34,290,023.02	34%	\$17,710,740.61
Fund 201 - Community Services Totals									
REVENUE TOTALS	51,344,504.00	282,800.00	51,627,304.00	4,540,292.20	.00	17,274,899.37	34,352,404.63	33%	17,374,689.75
EXPENSE TOTALS	51,344,504.00	282,800.00	51,627,304.00	4,107,931.09	128,357.31	17,208,923.67	34,290,023.02	34%	17,710,740.61
Grand Totals	\$0.00	\$0.00	\$0.00	\$432,361.11	(\$128,357.31)	\$65,975.70	\$62,381.61		(\$336,050.86)

**BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2018 BAY HAVEN STATISTICS**

ADMISSIONS	May	YTD 2018	YTD 2017
Voluntary - Mental Illness	40	144	134
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	0	6	4
TOTAL	40	150	138

ADMISSIONS BY UNITS			
Bay Haven	40	150	138
TOTAL	40	150	138

ADMISSIONS BY COUNTY			
Brown	31	122	119
Door	0	1	3
Kewaunee	0	1	1
Oconto	2	7	4
Marinette	0	0	0
Shawano	5	12	4
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	1	2	2
Manitowoc	0	1	1
Winnebago	1	1	0
Other	0	2	3
TOTAL	40	150	138

READMIT WITHIN 30 DAYS			
Bay Haven	4	13	10
TOTAL	4	13	10

AVERAGE DAILY CENSUS	May	YTD 2018	YTD 2017
Bay Haven	10.8	7.5	6.7
TOTAL	10.8	7.5	6.7

INPATIENT SERVICE DAYS			
Bay Haven	336	1133	1014
TOTAL	336	1133	1014

BED OCCUPANCY			
Bay Haven	72%	50%	45%
Bay Haven	72%	50%	45%

DISCHARGES			
Bay Haven	41	142	137
TOTAL	41	142	137

DISCHARGE DAYS			
Bay Haven	287	864	973
TOTAL	287	864	973

AVERAGE LENGTH OF STAY			
Bay Haven	7	6	7
TOTAL	7	6	7

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	9	10	11
Door	0	0	5
Kewaunee	0	3	0
Oconto	6	5	2
Marinette	0	0	0
Shawano	12	10	8
Waupaca	0	2	0
Menominee	0	0	0
Outagamie	7	4	2
Manitowoc	0	1	0
Winnebago	4	2	0
Other	21	16	17
TOTAL	7	6	9

In/Outs	Current	YTD 2018	2017
	7	17	11

**BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	May	YTD 2018	YTD 2017
Voluntary - Mental Illness	14	66	33
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	47	216	245
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	4	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	12	37	30
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	73	323	319

ADMISSIONS BY UNITS			
Nicolet	73	323	319
TOTAL	73	323	319

ADMISSIONS BY COUNTY			
Brown	66	267	258
Door	0	5	3
Kewaunee	1	2	4
Oconto	3	11	7
Marinette	0	7	0
Shawano	2	5	5
Waupaca	0	0	1
Menominee	0	0	1
Outagamie	1	9	17
Manitowoc	0	10	9
Winnebago	0	0	2
Other	0	7	12
TOTAL	73	323	319

READMIT WITHIN 30 DAYS			
Nicolet	9	23	43
TOTAL	9	23	43

AVERAGE DAILY CENSUS	May	YTD 2018	YTD 2017
Nicolet	12.4	10.5	12.4
TOTAL	12.4	10.5	12.4

INPATIENT SERVICE DAYS			
Nicolet	385	1593	1869
TOTAL	385	1593	1869

BED OCCUPANCY			
Nicolet	78%	66%	77%
TOTAL	78%	66%	77%

DISCHARGES			
Nicolet	74	323	318
TOTAL	74	323	318

DISCHARGE DAYS			
Nicolet	361	1583	1851
TOTAL	361	1583	1851

AVERAGE LENGTH OF STAY			
Nicolet	5	5	6
TOTAL	5	5	6

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	7
Door	0	2	10
Kewaunee	2	1	7
Oconto	5	5	4
Marinette	0	3	0
Shawano	3	2	2
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	1	2	5
Manitowoc	0	2	4
Winnebago	0	0	2
Other	7	6	3
TOTAL	5	5	7

In/Outs	Current	YTD 2018	2017
	3	10	6

Brown County Health and Human Services

Report of Child Abuse/Neglect or Service Request by Month

Month	2017	2018	% Change 2017 to 2018
January	456	507	11.18%
February	456	421	-7.68%
March	423	428	1.18%
April	449	429	-4.45%
May	535	497	-7.10%
June	364		
July	266		
August	347		
September	419		
October	495		
November	431		
December	406		
Total	5047		

Reports Investigated/Services Offered by Month

Month	2017	2018	% Change 2017 to 2018
January	141	169	19.86%
February	135	126	-6.67%
March	145	152	4.83%
April	147	156	6.12%
May	156	170	8.97%
June	123		
July	90		
August	117		
September	125		
October	141		
November	126		
December	98		
Total	1544		

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams LAFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronics)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Anderson, Campbell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	11/20/17	11/30/17	\$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Assisted Living by Hillcrest (Bishop's Court, Birch Creek and Alto)	CBRF (assisted living) for APS use	At-risk adults	APS	11/21/17	1/18/18	\$60,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$95,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/27/17	12/18/17	\$10,000
Chilela Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/27/17	1/2/18	\$175,000
Choices to Change	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	12/14/17	\$200,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$13,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$400,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$25,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$20,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$175,000
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Counseling - TERMINATED 5/1/18	CCS services	BH children and adults	Behavioral Health, CABHU	11/20/17	1/8/18	\$60,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$25,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$50,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$50,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$300,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$30,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$195,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$200,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/7/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$200,000
Rehabilitation House	CBRF			12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Sandhill Child Development Center (New Mexico) - THEIR CONTRACT; NOT OURS	Care of an extremely high needs CPS child that we cannot find placement for in WI	Specific CPS Child	CPS	N/A	N/A	\$200,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500
Spatz/Ziegelbauer Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/22/17	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
Vande Hey Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	1/4/18	N/A
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
TOTAL						\$23,222,286

Brown County Human Services
New Non-Contracted and Contracted Providers
June 4, 2018

REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	One time respite payment for CPS children	\$10,000	5/1/18
VanderZanden Real Estate	Security deposit for apartment for CPS family	\$10,000	5/1/18
Individual	Foster care respite provider for CPS children	\$10,000	5/3/18
Individual	Ongoing respite for a non-related CPS child	\$10,000	5/3/18
Individual	Ongoing respite for a non-related CPS child	\$10,000	5/3/18
Individual	Ongoing respite for a non-related CPS child	\$10,000	5/17/18
Individual	Respite for related CPS children	\$10,000	5/29/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
HME Home Medical	Medical and therapeutic supplies and equipment	Children with long-term care needs	\$45,000	5/10/18